

WATERBEACH PARISH COUNCIL

Planning Committee

Terms of Reference – adopted 5 April 2016

Membership and meetings:

- Committee to comprise ALL elected members of the Parish Council including the Chair and Vice-Chair of the Council.
- Chairman of the Committee to be elected at the Annual Meeting of the Parish Council.
- Except where ordered otherwise by the Council, the quorum shall be one third of the committee members with a minimum of three.
- The committee shall normally meet monthly and at such additional times as the Committee Chairman shall require.
- The Parish Clerk will call a meeting of the Committee at such time as agreed by the Committee or the Committee Chairman and publish the Agenda following standard Council practice.

Areas of Responsibility:

The Planning Committee has the delegated authority to:

- Make representations to the appropriate planning authority on applications for planning permission.
- Make representations in respect of appeals against the refusal of planning applications.
- Identify and make representations to the relevant authority in respect of enforcement action or any other matters considered to be breaches of planning regulations.
- Consider and make representations to the appropriate authorities on any planning related matter or documents that may affect the Parish from a planning perspective.
- Meet with affected planning applicants and to make group site visits if appropriate.